

Brief Guidelines to Students Appearing Online Semester Examinations
April 2021

1. Students are asked to verify their **Name & Reg Number in Hall Ticket, their email id, Whatsapp Number, email address allotted to his/her subject, and availability of stationery well in advance.**

2. The Particulars of **Coordinators and Facilitators** for conducting online Exams are as follows:

Name	Mobile Number
Dr.S.A. Vengada Supraya Nayagar (HOD-French)	9944064656
Dr.B.Ramachandra Reddy (HOD-History)	9442034015
Dr.R.Velmurugan (Asst.Prof-History)	9443117324
Dr.M.Kasthuri (Asst Prof-History)	8754269523

3. Students have to scan the Answer Sheet **within 60 minutes** after completing the each day of Exam and **upload the scanned copy in .pdf** form to Controller of Examinations through Email address from which they received the question paper without fail.

4. Students should keep the Written Answer Sheets (Hard Copy) for all papers safely. They can submit all written Answer Sheets directly to Controller of Exams, KMGIPSR on **03.05.2021 but NOT Later Than 04.05.2021** following COVID Precautions in the Campus. Students from remote areas can send it through Registered or Speed Post addressed to:

The Controller of Examinations
Kanchi Mamunivar Govt Institute for PG Studies and Research,
Lawspet, Puducherry-605008.

HELP DESK FOR ONLINE EXAM-2021

Apart from Facilitator and Online Supervisors, a HELP DESK is established in the Controller of Exam Section. Students can contact the following Phone and Mobile Number for any clarifications:

Landline: **0413 - 2251685**

Mobile Number : **9489964381**

Mail Id : **coekmcpgs @gmail.com**

Dr.M.SELVARAJ

Director cum Chief Controller of Examinations
KMGIPSR



GOVERNMENT OF PUDUCHERRY
KANJI MAMUNIVAR GOVERNMENT INSTITUTE FOR POST GRADUATE
STUDIES AND RESEARCH (AUTONOMOUS)
(College with Potential for Excellence)
ACCREDITED BY NAAC with "B++"
Lawspet, Puducherry-605 008.



Phone No. 0413- 2251685

E-Mail:coekmcpgs@gmail.com

Dr. M. SELVARAJ
Director Cum Chief Controller of Examinations

Date:09.04.2021

Email address for online Examination
Attention to Students

Department wise email id for **downloading** the question paper and uploading the **scanned** answers sheets are as follows:

Sl.No.	Department	EMAIL ADDRESS ASSIGNED
1	TAMIL	tamil2020exam@gmail.com
2	ENGLISH	eng2020exam@gmail.com
3	FRENCH	frn2020exam@gmail.com
4	HISTORY	kmcpgshistorydept@gmail.com
5	ECONOMICS	kmcpgseconomicsdept@gmail.com
6	MATHEMATICS	maths2020exam@gmail.com
7	PHYSICS	kmcpgsphysicsdept@gmail.com
8	CHEMISTRY	chem2020exam@gmail.com
9	BOTANY	botany2020exam@gmail.com
10	ZOOLOGY	zoo2020online@gmail.com
11	COMPUTER SCIENCE	computer2020exam@gmail.com
12	COMMERCE	kmcpgscommercedept@gmail.com
13	STATISTICS	kmcpgsstatdept@gmail.com
14	TOURISM AND TRAVEL MANAGEMENT	kmcpgstourismdept@gmail.com
15	FOOD SERVICE MANAGEMENT AND DIETETICS	kmcpgscnddept@gmail.com
16	CORPORATE SECRETARYSHIP	kmcpgsms@gmail.com

Note:-

Candidates are advised to check the **correctness** of **email** address, prior to examination.

DIRECTOR CUM CHIEF CONTROLLER OF EXAMINATIONS